



Rental Fees & FAQ

Once you have booked your event, you will be assigned a venue coordinator. They will be your main point of contact at the Union Auditorium for your event planning. Your coordinator will help you with designing a layout, scheduling security, obtaining event insurance, coordinating with vendors and catering, and answering any venue questions you have.

2023 Rates

Weekday Events:

Monday through Thursday 7 a.m.–10 p.m., fee based on 4-hour minimum

Tenant: \$100.00 / 4 hours (\$25.00 each additional hour)

Non-Tenant: \$200.00 / 4 hours (\$50.00 each additional hour)

*Rate does not include: table set-up/takedown, cleaning, insurance, or attendant.

**Liability insurance required if alcohol is served.

Weekend Events:

Friday through Sunday 7a.m.-midnight, fee based on up to 14-hour rental.

Additional hours available for a fee.

Tenant: \$500.00 / 14 hours (\$50.00 each additional hour)

Non-Tenant: \$1000.00 / 14 hours (\$100.00 each additional hour)

*Rate does not include: table set-up/takedown, cleaning, insurance, or attendant.

**Liability insurance required if alcohol is served.

FAQ:

Address: 1185 Concord Street North South Saint Paul, MN 55075

Capacity: Event capacity is up to 300.

Parking: Guests park for free in one of our 3 lots located on north, south, and east side of building.

Room Setup: All provided room amenities, including furniture and equipment, will be be preset for your event. Any additional setup needs would be provided by one of our vendors.

DJ/Bands: Venue coordinator will approve all DJ/Bands

Catering/Alcohol: Please see separate Catering & Alcohol Policy on our Events page.